

## Open Records Policy

Most information and records in the custody of the Office of Public Utility Counsel (OPC) are available to the public pursuant to Chapter 552 of the Texas Government Code, commonly known as the "**Open Records Act.**"

The OPC makes every effort to respond to requests for information in a prompt and timely manner. Certain information requested may be withheld due to an exception or because it is proprietary, in which case, the Attorney General will be contacted for a ruling. If the information cannot be produced within 10 working days, the requestor will be notified of the reasonable date and time when it will be available. The requestor will also be advised in advance if any charges will be due for the information requested.

Please submit all requests in writing by using one of the following methods. You must provide contact information, including a mailing address and phone number.

Mail: Open Records Request

Office of Public Utility Counsel  
ATTN: Melissa Silguero  
P.O. Box 12397 Austin, TX 78711-2397

Fax: (512) 936-7525 E-mail: [melissa.silguero@opc.state.tx.us](mailto:melissa.silguero@opc.state.tx.us)

[Click here](#) to access the Office of the Attorney General FAQ's on requesting public records.